

TOWNSHIP OF MILLSTONE
Meeting Room
215 Millstone Road
Millstone Township, NJ 08535

**TOWNSHIP COMMITTEE MINUTES
APRIL 6, 2016 @ 8:00 PM**

Mayor Kinsey calls the meeting to order at 8:02 P.M. followed by a Flag Salute and a Moment of Silence.

ROLL CALL: Mayor Kinsey - present, Committeeman Dorfman –present, Committeeman Kuczinski – absent, Committeeman Masci – present. Committeewoman Grbelja - present. Also in attendance – Attorney – Bob Munoz and Municipal Clerk/Administrator – Maria Dellasala.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.
I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE TRENTON TIMES, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 17, 2015.

CORRESPONDENCE:

1. A letter, received March 28, 2016, from the Arbor Day Foundation congratulating Millstone Township on earning recognition as a 2015 Tree City USA. Residents of Millstone Township should be proud to live in a community that makes the planting and care of trees a priority. M/Kinsey congratulates the Shade Tree Commission for getting this designation.

PROCLAMATIONS: Mayor Kinsey reads the following Proclamations:

PROCLAMATION DECLARING THE MONTH OF APRIL 2016 AS ALCOHOL AWARENESS MONTH WITHIN THE TOWNSHIP OF MILLSTONE
WHEREAS, alcohol is a primary factor in the four leading causes of death for young persons ages 10-21 and
WHEREAS, almost 100,000 persons die each year from alcohol-related causes: drinking and driving crashes, other accidents, falls, fires, alcohol-related homicides and suicide and
WHEREAS, approximately 15 million current drinkers in the United States are dependent on alcohol; and
WHEREAS, adolescents use alcohol more than tobacco or illicit drugs; and
WHEREAS, young people begin drinking, on average, at 13.1 years of age; and
WHEREAS, young people who begin drinking before age 15 are four times more likely to develop alcohol dependence than those who begin drinking at age 21; and
WHEREAS, alcohol is involved in fifty percent of criminal assault, traffic, theft, fraud, vandalism and sex crime cases in the juvenile justice system. Older friends and siblings are the primary source by which underage youth obtain alcohol. Providing alcohol to minors is against the law, and that together we should work to keep it out of their hands, and
WHEREAS, it is imperative that we join with others in advancing efforts to strengthen the

enforcement of our underage drinking laws, and build partnerships among local agencies, elected officials, law enforcement, businesses, schools, and communities to prevent underage drinking and alcoholism;

NOW, THEREFORE, I, Robert J. Kinsey, Mayor of the Township of Millstone join the National Council on Alcoholism and Drug Dependence, Inc, (NCADD) and The New Jersey Division of Alcohol Beverage Control and do hereby proclaim that April 2016 is Alcohol Awareness Month in the Township of Millstone.

Proclaimed this the 6th.day of April 2016.

Robert J. Kinsey, Mayor

NATIONAL PRIMARY IMMUNO DEFICIENCIES DISEASES AWARENESS

Designating April 2016 as National Primary Immuno Deficiencies Diseases Awareness Month and supporting efforts to increase awareness of Primary Immuno Deficiencies Diseases and increase funding for Primary Immuno Deficiencies disease research.

WHEREAS, Primary Immuno Deficiencies Diseases are chronic, disabling Diseases in which underlying genetic defects in the immune system lead the body to more complicated and frequent infections;

WHEREAS, Primary Immuno Deficiencies Diseases can affect any part of the body, including the blood, blood vessels, muscles, nervous system, gastrointestinal tract, endocrine glands, and multiple-organ systems, and can be life-threatening;

WHEREAS, researchers have identified over 200 different Primary Immuno Deficiencies Diseases;

WHEREAS, the family of Primary Immuno Deficiencies Diseases is under-recognized, and poses a major health care challenge to the United States;

WHEREAS, Primary Immuno Deficiencies Diseases most often affect children and adults, leading to a lifetime of disability;

WHEREAS, diagnostic tests for most Primary Immuno Deficiencies Diseases are not standardized, making Primary Immuno Deficiencies Diseases very difficult to diagnose;

WHEREAS, because Primary Immuno Deficiencies Diseases are difficult to diagnose, treatment is often delayed, resulting in irreparable organ damage and unnecessary suffering;

WHEREAS, a study by the Immuno Deficiency Foundation (IDF) revealed that it takes the average patient with an Primary Immuno Deficiencies disease between 9 to 12 years to be diagnosed correctly;

WHEREAS, there is a significant need for more collaboration and cross-fertilization of basic Primary Immuno Deficiencies research;

WHEREAS, the LDF is a coalition focused on Primary Immuno Deficiencies Diseases working to consolidate the voices of patients with Primary Immuno Deficiencies Diseases and to promote increased education, awareness, and research into all aspects of Primary Immuno Deficiencies Diseases through a collaborative approach; and

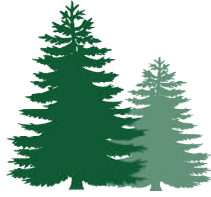
WHEREAS, designating April 2016 as National Primary Immuno Deficiencies Diseases Awareness Month would help educate the public about Primary Immuno Deficiencies Diseases and the need for research funding, accurate diagnosis and effective treatments.

NOW, THEREFORE, BE IT RESOLVED that I, Robert J. Kinsey, Mayor of the Township of Millstone, ask that all residents of this community join me in supporting the Awareness of Primary Immuno Deficiencies Diseases

PROCLAIMED this 6th. day of April 2016

Robert J. Kinsey, Mayor

**2016
Arbor Day Proclamation**



Millstone Township, New Jersey

WHEREAS, *In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and*

WHEREAS, *this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and*

WHEREAS, *Arbor Day is now observed throughout the nation and the world, and*

WHEREAS, *trees can reduce the erosion of topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean air, produce oxygen and provide habitat for wildlife*

WHEREAS, *trees are a renewable resource giving us paper, wood for building homes, fuel for fires and countless wood products, and*

WHEREAS, *trees in our Township increase property values, enhance the economic vitality of business areas, and beautify our community, and*

WHEREAS, *trees greatly enhance the lives of our residents.*

Now, Therefore, *I, Robert Kinsey, Mayor of the Township of Millstone, Monmouth County, New Jersey, do hereby proclaim April 29th as Arbor Day for the year 2016.*

Further, *I encourage all of our residents to plant a tree and celebrate Arbor Day.*

PROCLAIMED this 6th. day of April 2016

Robert J. Kinsey, Mayor

ORDINANCES:

ORDINANCE NO. 16-06

FIRST READING CALENDAR YEAR 2016 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14).

EXPLANATORY STATEMENT: This Ordinance authorizes an increase to 3.5% over the previous year's final appropriations.

Motion to adopt on first reading and authorize publication of same.

Moved C/Grbelja, Second C/Masci. Committee Discussion: M/Kinsey states this is just procedural, we do it every year, it is good practice and we have a stable levy.

VOTE:

AYES: C/Dorfman, C/Grbelja, C/Masci, M/Kinsey

NAYS: None

ABSTAIN: None

ABSENT: C/Kuczinski

Second reading and Public Hearing to be held on May 4, 2016 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

RESOLUTION:

16-88 INTRODUCTION OF THE 2016 MUNICIPAL BUDGET

Motion to adopt, Moved C/Grbelja, Second C/Dorfman. Committee Discussion: M/Kinsey welcomes Chief Financial Officer, Annette Murphy. Annette Murphy states a 2016 budget workshop was held on March 16, 2016. A public hearing will be held on Wednesday May 4, 2016 at 8:00pm. The budget is stable, spending is lower than last year and briefly describes the budget documents, which will be available tomorrow on our website.

Public Hearing to be held on May 4, 2016 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, NJ 08535

VOTE:

AYES: C/Grbelja, C/Masci, C/Dorfman, M/Kinsey

NAYS: None

ABSTAIN: None

ABSENT: C/Kuczinski

ORDINANCES:

ORDINANCE NO. 16-07

FIRST READING BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$50,000 FOR TECHNOLOGY UPGRADES IN AND BY THE TOWNSHIP OF MILLSTONE, IN THE COUNTY OF MONMOUTH, NEW JERSEY AND AUTHORIZING THE ISSUANCE OF \$47,500 BONDS OR NOTES OF THE TOWNSHIP FOR FINANCING PART OF THE APPROPRIATION.

EXPLANATORY STATEMENT: This Ordinance provides an appropriation of \$50,000 for Technology Upgrades and authorizes the issuance of \$47,500 Bonds or Notes.

Motion to adopt on first reading and authorize publication of same.

Moved C/Masci, Second C/Dorfman. Committee Discussion: None

VOTE:

AYES: C/Masci, C/Dorfman, C/Grbelja, M/Kinsey

NAYS: None

ABSTAIN: None

ABSENT: C/Kuczinski

Second reading and Public Hearing to be held on May 4, 2016 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

ORDINANCE NO. 16-08

FIRST READING BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$840,000 FOR 2016 ROAD IMPROVEMENT PROGRAM IN AND BY THE TOWNSHIP OF MILLSTONE, IN THE COUNTY OF MONMOUTH, NEW JERSEY AND AUTHORIZING

THE ISSUANCE OF \$584,250 BONDS OR NOTES OF THE TOWNSHIP FOR FINANCING PART OF THE APPROPRIATION.

EXPLANATORY STATEMENT: This Ordinance provides an appropriation of \$840,000 for 2016 Road Improvements and authorizes the issuance of \$584,250 Bonds or Notes; a DOT Grant in the amount of \$225,000 is expected to be received in connection with the Stillhouse Road Improvements.

Motion to adopt on first reading and authorize publication of same.

Moved C/Dorfman, Second M/Kinsey. Committee Discussion: None

VOTE:

AYES: C/Masci, C/Dorfman, C/Grbelja, M/Kinsey

NAYS: None

ABSTAIN: None

ABSENT: C/Kuczinski

Second reading and Public Hearing to be held on May 4, 2016 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

ORDINANCE 16-09

FIRST READING BOND ORDINANCE PROVIDING AN APPROPRIATION OF \$106,048.26 FOR ACQUISITION OF PUBLIC WORKS VEHICLES AND EQUIPMENT IN AND BY THE TOWNSHIP OF MILLSTONE, IN THE COUNTY OF MONMOUTH, NEW JERSEY AND AUTHORIZING THE ISSUANCE OF \$87,400 BONDS OR NOTES OF THE TOWNSHIP FOR FINANCING PART OF THE APPROPRIATION.

EXPLANATORY STATEMENT: This Ordinance provides an appropriation of \$106,248 for the Acquisition of Public Works Vehicles and Equipment and authorizes the issuance of \$87,400 Bonds or Notes.

Motion to adopt on first reading and authorize publication of same.

Moved C/Masci, Second C/Grbelja. Committee Discussion: C/Masci states the equipment that the Department of Public Works uses to file pot holes currently they have to shovel out the material onto the road, which is not safe or efficient, the purchase of this new equipment is specifically made for filling pot holes and it can transport 4 employees to these sites making it more efficient.

VOTE:

AYES: C/Grbelja, C/Masci, C/Dorfman, M/Kinsey

NAYS: None

ABSTAIN: None

ABSENT: C/Kuczinski

Second reading and Public Hearing to be held on May 4, 2016 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.
ALL MATTERS LISTED UNDER ITEM "CONSENT AGENDA" ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1)

MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

- 16-89 Resolution Amending Resolution 16-30 Which Will Amend the Funding Amounts for the Administration Petty Cash Fund and Change Fund
- 16-90 Resolution to Adopt Temporary Emergency Appropriations #4
- 16-91 Payment of Vouchers
- 16-92 Resolution Appointing Tennis Professional for 2016
- 16-93 Resolution Amending Resolution 16-30 Appointing the Custodian and Amending Amounts for the Recreation Petty Cash Fund and Change Fund
- 16-94 Resolution Appointing Township Committee Liaison Member to the Open Space and Farmland Preservation Council
- 16-95 Resolution Endorsing the Submission of the Recycling Tonnage Grant Application for the Calendar Year 2015 to the New Jersey Department of Environmental Protection

Motion to adopt, Moved C/Grbelja, Second C/Dorfman. Committee Discussion: NOne
VOTE:

AYES: C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSTAIN: None
ABSENT: C/Kuczinski

TOWNSHIP COMMITTEE MINUTES:

1. Regular and Executive Session and Budget Sessions - March 16, 2016

Motion to adopt, Moved C/Grbelja, Second C/Masci. Committee Discussion: None
VOTE:

AYES: C/Masci, C/Dorfman, C/Grbelja, M/Kinsey
NAYS: None
ABSTAIN: None
ABSENT: C/Kuczinski

APPLICATION FOR RAFFLE LICENSE:

1. Millstone Roosevelt Little League - Casino Night to be held on May 7, 2016

Motion to approve, Moved C/Grbelja, Second C/Masci. ©

2. Heart of New Jersey Chorus - On Premise 50/50 to be held on May 22, 2016

Motion to approve, Moved C/Dorfman, Second M/Kinsey. ©

3. Heart of New Jersey Chorus - On Premise Merchandise to be held on May 22, 2016

Motion to approve, Moved C/Masci, Second C/Dorfman. ©

NEW BUSINESS:

Mayor Kinsey give a presentation on the new Millstone Park, located on Red Valley Road. We have been working on this project for years. The Township purchased 186 acres with the intent to build a new recreation facility. The project will be broken down as 3 projects, A- site work, grading, driveway, parking lot. B- building, septic system, well, restrooms/snack/shelter building. C- lighting of 3 fields.

Some topics that are discussed:

types of lights, lighted fields, rotation of fields, types of fields, irrigation, fishing, boat ramp, concession stand, bathrooms and trails. Questions are asked from the public regarding the usage by Pop Warner, Lacrosse, Soccer also if there will be any baseball fields.

COMMENTS FROM THE DAIS:

C/Dorfman announces the 10th. Annual Stony Brook-Millstone Watershed Association Stream Clean Up, Saturday, April 16, 2016 from 9:00a.m. to noon at 215 Millstone Road. It's a great way for students to earn volunteer hours for National Honor Society. Each volunteer will receive a t-shirt and light refreshments will be served. C/Masci states we pick up tons of trash - people roll down their windows and just through stuff out, we have picked up everything from tires to toilet bowls.

M/Kinsey announces Spring Clean Up will be help Monday, April 11, 2016, residents should have their items placed curbside by 6:00am on Monday, April 11, 2016. Hauler will do one pass of each road. Do's and don'ts are posted on the website, www.millstonenj.gov.

Spring Brush Clean Up will start Saturday, April 16, 2016 and be every Saturday through May 21, 2016. Drop Off site will be across from Wagner Farm Park, 15 Baird Road, and will be accessible from 8:00 a.m. to 1:00 p.m., the Department of Public Works will be on site.

Millstone residents will be asked to should identification also if someone else will be dropping off your brush you can get a voucher from the Municipal Clerk's office.

Shredding event will be held May 1 from 9am-1pm at Wagner Farm Park.

PRIVILEGE OF THE FLOOR:

Mayor Kinsey opens the meeting to the public at 10:05pm

1. Hayam Elshami - Olde Noah Hunt Road asks the committee if they would reconsider allowing her to sign a waiver of the Assumption Agreement allowing her to assume responsibility for completing the project.

Mayor Kinsey closes the meeting to the public at 10:12pm

Motion to adjourn, Moved C/Grbelja, Second C/Dorfman. © Time Out 10:12pm

Tapes of the meeting are available in the Municipal Clerks Office.

April 6, 2016 minutes approved at a Township Committee meeting held on April 20, 2016.

Maria Dellasala, RMC
Municipal Clerk
Millstone Township